

.INFORMATION PAPER

ATSG-AGP
30 March 2006

SUBJECT: Military Pay (MIL PAY) Actions

1. Purpose. To provide information on Military Pay Actions
2. Facts.
 - a. Designed to educate BN and BDE S1 personnel on how military pay actions are processed through the Defense Military Pay Office (DMPO)
 - b. What will you learn from this class:
 - (1) Basic understanding of MILPAY actions and how they are initiated and processed.
 - (2) Understanding and processing of the Unit Commander's Finance Report (UCFR).
 - (3) Understanding how to process the Daily Register of Transactions (DROT) report.
 - (4) Finance Self-Service applications and automated tools (i.e. MY PAY, CMS, etc).
 - c. Target Audience should be: **BDE** - 420A and 42A (skill level 1O thru 3O). **BN**: 1 NCO Supervisor, 1 Clerk.
 - d. Prerequisites: None
 - e. Certification will be issued to all Soldiers who meet course requirements and prerequisites.

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